

**Report to:** **ADULT SOCIAL CARE AND HEALTH SCRUTINY COMMITTEE**

**Relevant Officer:** Mrs Sharon Davis, Scrutiny Manager.

**Date of Meeting:** 6 July 2023

## SCRUTINY WORKPLAN

### 1.0 Purpose of the report:

1.1 To consider the details of the Committee's workplanning workshop.

### 2.0 Recommendations:

2.1 To note that the Committee's workplanning workshop will take place on 20 July 2023, commencing at 6pm in the Members Training Room, 3rd Floor, Town Hall.

2.2 To monitor the implementation of the Committee's recommendations/actions.

### 3.0 Reasons for recommendations:

3.1 To ensure the workplan is robust and fit for purpose.

3.2 Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.3 Is the recommendation in accordance with the Council's approved budget? Yes

### 4.0 Other alternative options to be considered:

4.1 None.

### 5.0 Council Priority:

5.1 The relevant Council Priority is:

- Communities: Creating stronger communities and increasing resilience

### 6.0 Background Information

## 6.1 **Scrutiny Workplan**

A Scrutiny Workplanning Workshop will be held on 20 July 2023 to consider items for inclusion on the Committee's workplan for the 2023/2024 municipal year. The workplan is a flexible document that sets out the work that will be undertaken by the Committee over the course of the year, both through scrutiny review and Committee meetings.

Committee Members are also invited to suggest topics at any time that might be suitable for scrutiny review through completion of the Scrutiny Review Checklist (attached at Appendix 6(a)). The checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny outside of the workplanning workshop.

## 6.2 **Implementation of Recommendations/Actions**

The table attached at Appendix 8(b) has been developed to assist the Committee in effectively ensuring that the recommendations made by the Committee are acted upon. The table will be regularly updated and submitted to each Committee meeting.

Members are requested to consider the updates provided in the table and ask follow-up questions as appropriate to ensure that all recommendations are implemented. The table includes the work and recommendations of the 2022/23 municipal year.

6.3 Does the information submitted include any exempt information? No

## 7.0 **List of Appendices:**

7.1 Appendix 8(a) - Scrutiny Selection Checklist  
Appendix 8(b)- Implementation of Recommendations/Actions.

## 8.0 **Financial considerations:**

8.1 None.

## 9.0 **Legal considerations:**

9.1 None.

## 10.0 **Risk management considerations:**

10.1 None.

## 11.0 **Equalities considerations:**

11.1 None.

**12.0 Sustainability, climate change and environmental considerations:**

12.1 None.

**13.0 Internal/ External Consultation undertaken:**

13.1 None.

**14.0 Background papers:**

14.1 None.